

Supplementary material 2: Terms of Reference for stakeholder advisory group

Combined Project Oversight and Stakeholder Advisory Group Terms of Reference - Version 2 – 19-05-2020

Background

The aim of the CAMH Crisis project is to synthesise the evidence related to the effectiveness of services that respond to children and young people in crisis, the evidence that reports on the experiences of people using and working in these services and evidence relating to the organisation of these services.

Objectives

1. To critically appraise, synthesise and present the best available evidence on the organisation of crisis services for children and young people aged 5 to 25 years, across education, health, social care and the third sector.
2. To explore the experiences and perceptions of young people, families and staff with regards to mental health crisis support for children and young people aged 5 to 25 years.
3. To determine the effectiveness of current models of mental health crisis support for children and young people.
4. To determine the goals of crisis intervention

Combined Project Oversight and Stakeholder Advisory Group: membership

The CAMH Crisis project team comprises people with backgrounds in mental health services research and practice, health services research, evidence review and information sciences, and lived experience of mental health difficulties.

The CAMH Crisis project oversight and stakeholder advisory group comprises people drawn from communities with interests in the project and its findings, including health care professionals, health economists, people working in education, the NHS, and charitable sector, and people with experience of using mental health services.

Combined Project Oversight and Stakeholder Advisory Group: terms of reference

The stakeholder advisory group will be independently chaired and will provide guidance to the project team over the lifetime of the study.

The stakeholder advisory group will specifically:

1. Receive information on the aims and objectives of CAMH Crisis, and provide guidance on key definitions (for example, 'severe mental illness'), the corresponding refinement of search terms, and strategies for evidence searching and review;
2. Review the progress of CAMH Crisis and receive preliminary findings, and provide a final round of guidance on evidence searching and review;

3. Advise the project team on the dissemination of findings, the promotion of impact and the identification of future research questions.

The project oversight group will specifically:

Advise on the progress of the project using the project milestones against the Gantt chart, ensuring the project adheres to the agreed protocol To consider and new information related to the project and advise should an adaptation to the original protocol be required.

Where amendments are required, to provide advice to the sponsor and funder regarding these To provide advice to the investigators on all aspects of the project.

Working together

It is anticipated that members of the CAMH Crisis Combined Project Oversight and Stakeholder Advisory Group will meet on three occasions in Cardiff. In addition to participating in these meetings, members of the SAG might be invited to offer comments in between meetings. Members of the SAG will also be welcomed to the CAMH Crisis end of project launch event.

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Department of Health and Social Care disclaimer

The views expressed are those of the authors and not necessarily those of the NHS, the NIHR or the Department of Health and Social Care.