

Economic Evaluation of a Multi-site Volunteer Doula Service

The National Institute for Health Research has commissioned a research study led by Professor Helen Spiby (University of Nottingham) and Professor Josephine Green (University of York) that is to evaluate the provision of volunteer doula services across five sites throughout the country. Part of the research study involves an economic evaluation of the costs and benefits of doula services. To that end we are seeking information about doula service resource use – past and present - from service managers and hope that you will be able to assist the evaluation by responding to the questions appearing below.

All responses will be kept strictly confidential within the research team

Wherever possible please separate costs on the basis of financial year and exclude any VAT charge. If however it is easier to report a cost item that includes VAT then please indicate this (e.g. write “inc VAT”).

If you need more space to respond to any of our questions please attach separate page(s) as you require.

	Financial year		
	2012-13	2011-12	2010-11
What was the one-line total budget for your service?			

SERVICE PROVISION

Please indicate the annual financial year total costs incurred by your service in running and maintaining the service. Potential items can include salary costs of office staff, equipment (computers, printers, mobile phones etc), consumables (telephone calls, postage, stationery, licenses, insurances etc), building and premises (rent etc)

Item	Financial year		
	2012-13	2011-12	2010-11
Salaries and wages			
Employers National Insurance			
Employers pension contributions			
Equipment			
Consumables and running costs			
Building, premises and infrastructure			
Office Administration			
<i>Others (please list as needed below...)</i>			

Please indicate the number of full-time equivalent (FTE) staff employed by your service. Potential types are manager, administrator etc

Staff type	Financial year		
	2012-13	2011-12	2010-11

If salaried service staff provide unpaid out of hours work or on-call availability please indicate the nature and extent of that support in the blank box below

VOLUNTEER DOULA RECRUITMENT

Please indicate the financial year total costs incurred by your service when recruiting doulas. Potential items can include special recruitment events, advertising.

Item	Financial year		
	2012-13	2011-12	2010-11
Recruiting events (venue, catering etc)			
Newspaper advertisements			
Marketing leaflets			
Enhanced Disclosure CRB/DBS checks			
<i>Others (please list as needed below...)</i>			

VOLUNTEER DOULA TRAINING

Please indicate the annual financial year aggregate of costs incurred by your service when training doulas. Potential items can include initial training for new volunteer doulas, continuing education for experienced volunteer doulas, salary costs of office staff apportioned to training etc

Initial doula training	Financial year		
	2012-13	2011-12	2010-11
Venue cost			
External trainer fees			
Internal trainer salary			
Accreditation fees (OCN and/or C&G)			
Travel reimbursements			
Child care provision			
Office equipment			
Catering			

	Training materials			
	<i>Others (please list as needed below...)</i>			
	Continuing education			
	Venue cost			
	External trainer fees			
	Internal trainer salary			
	Accreditation fees (OCN and/or C&G)			
	Travel reimbursements			
	Child care provision			
	Office equipment			
	Catering			
	Training materials			
	<i>Others (please list as needed below...)</i>			

VOLUNTEER DOULA SUPPORT

Please indicate the annual financial year aggregate of costs incurred by your service when supporting doulas actively in contact with clients. Potential items can include initial travel reimbursement (own car, taxi, public bus, night car service), mobile phones, food and meal allowances etc

Item	Financial year		
	2012-13	2011-12	2010-11
Travel reimbursement			
Phone and messaging services			
Food and meals			

Security services for night-time work			
Interpreters			
<i>Others (please list as needed below...)</i>			

FREE SUPPORT RECEIVED

It may be possible that your doula service receives goodwill support in that some of its costs are absorbed by other projects; e.g. office staff employed by other project who provide assistance to your service, office accommodation / training room accommodation freely provided or part-funded by other projects. Please list any items that your service receives in goodwill support and provide an estimate of the value or worth of those items.

Item	Financial year		
	2012-13	2011-12	2010-11

Do you foresee any changes in expenditure in the financial year ahead affecting your doula service?