



## Participant Information Sheet (Interviews)

### Project Title: Evaluating CLAHRCs Impact and Processes (ECLIPS)

**You are being invited to take part in a research study. Before you decide it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. Ask us if there is anything that is not clear or if you would like more information. Take time to decide whether or not you wish to take part. Thank you for reading this.**

1. What is the purpose of the study?

The Collaboration for Leadership in Applied Health Research and Care (CLAHRC) were established by the Department of Health to change the way in which applied health research is carried out and becomes used in the NHS. The Bangor evaluation team have been funded to evaluate the impact of this initiative and to look closely over time at the processes through which research is used in practice. The aim is to better understand these processes so the funders of applied health research, the NHS and Universities undertaking research can learn from them. The results of this evaluation will be useful to the NHS and Universities for informing future approaches to both carrying out research, and supporting its implementation and use in clinical practice.

2. Why have I been chosen?

You have been asked by a member of the core CLAHRC management team or project lead if you would be willing to allow them to pass your contact details to the Bangor evaluation team. You are being asked to participate as you are someone who is involved in relevant CLAHRC activity.

3. Do I have to take part?

No. Participation is entirely voluntary and it is up to you to decide whether or not you would like to take part. If you do decide to take part, you will be given this information sheet to keep and you will be asked to sign a consent form. If you do decide to take part, you are still free to withdraw at any time, without giving a reason. A decision not to take part, or to withdraw at any time will not affect your professional standing or employment or any other rights.

4. What will happen to me if I take part?

You will be asked to participate in an audio recorded interview with a researcher from the Bangor evaluation team. This may be either face-to-face or undertaken by telephone at a time convenient for you. The interview will be about aspects of implementing research in the CLAHRC or the impacts of using research in the CLAHRCs.

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5. What do I have to do?

If you have agreed to a member of the CLAHRC management team giving your contact details to the Bangor Evaluation team, a researcher from there will contact you to ask if you are willing to take part. If, after having the chance to ask any questions, you agree to an interview, the researcher will arrange a place and time for the interview. You will be asked to sign a consent form to show that you agree and the interview will take place at a time and venue convenient for you.

6. What are the possible risks and disadvantages of taking part?

We will be taking up some of your work time for the interview, which will last about an hour. We do not, however, envisage any particular risks to taking part. Given the topics for the interview, we do not expect it to cover any personal or sensitive issues. We will make every effort to use any direct quotations from interviews in a non-attributable way, by removing any references that could identify you as an individual. You are free to withdraw anything that you have said or change your mind about being involved altogether during or after the interview.

7. What are the possible benefits from taking part?

There are unlikely to be any direct personal benefits for you, but the results of the evaluation will be fed back to the CLAHRC on an ongoing basis to inform further development and enable them to make changes where appropriate. The final results will contribute to future improvements in the establishment of University and NHS partnerships and to understanding better ways of evaluating these.

8. What if there is a problem?

If you are concerned about any aspect of the Bangor evaluation study, you should speak to the researcher, Dr Joyce Wilkinson, in the first instance. Her contact details are provided at the top of this sheet. If after this, there are issues which remain unresolved or you wish to complain, you should contact the Principal Investigator of the Bangor evaluation study, Professor Jo Rycroft-Malone – contact details at the end of this sheet.

9. Will my part in the study be kept confidential?

Yes. All information collected about you during the course of the Bangor evaluation study will be kept strictly confidential. Any information such as interview transcripts that relate to you will have your name or any other identifying information removed so that you cannot be recognised from it. In any reports, documents or publications arising from the study we will make every effort to ensure that anything you say is used in a non-attributable way, so that your identity remains anonymous. Similarly, anything you say in an interview will not be divulged to anyone outside the Bangor evaluation team, including others who you work alongside, who may also have taken part in interviews.

10. What will happen to the results of this study?

The overall findings of this evaluation study will be fed back to the CLAHRCs on an ongoing basis. Individuals will not be identified in this. They will also be shared more widely through conferences and publications in academic and professional journals. The final results of the study will be reported back to the funder in 2014.

11. Who is organising and funding this evaluation study?

The research is being funded by the National Institute of Health Research for England, through their Service Delivery and Organisation programme. It is sponsored by Bangor

University, Wales and will be carried out by a team of researchers from Bangor University's Centre for Health-Related Research. Contact details are provided at the end of this sheet.

12. Who has reviewed this evaluation study?

The proposal for the study was reviewed by an external panel of experts for the funders, prior to them granting funding for the evaluation. Approval to undertake the study has also been granted by Yorkshire & Humber Research Ethics Committee on behalf of the CLAHRC and the wider NHS.

What do I do now?

Once you have read the information sheet, and if you would like to take part in the study, you will be asked by the researcher to sign a consent form. You will be given a copy to keep along with this information sheet and the researcher will also retain a copy.

**Thank you for taking time to read this information sheet. If you have any questions or would like further information, please contact:**

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