

Consensus standards for the reporting of organisational case studies

Reporting item	Reported on page no.	Justification for not reporting given on page no.
Describing the design		
1. Define the research as a case study	5-7	
2. State the broad aims of the study	3-4	
3. State the research questions(s)/hypotheses	3-4	
4. Identify the specific cases(s) and justify the selection	8, 10-11	
Describing the data collection		
5. Describe how data were collected	11-12	
6. Describe the sources of evidence used	11-12	
7. Describe any ethical considerations and obtainment of relevant approvals, access and permissions	15-16; 111-113	
Describing the data analysis		
8. Describe the analysis methods	11-13	
Interpreting the results		
9. Describe any inherent shortcomings in the design and analysis and how these might have influenced the findings	144-5	
10. Consider the appropriateness of methods used for the question and subject matter and why it was that qualitative methods were appropriate	5-11	
11. Discuss the data analysis	28-86	
12. Ensure that the assertions are sound, neither over- nor under-interpreting the data	111-116	
13. State any caveats about the study	111-116	

Rodgers M, Thomas S, Harden M, Parker G, Street A, Eastwood A. Developing a methodological framework for organisation case studies: a rapid review and consensus development process. *Health Serv Deliv Res* 2016;4(1)

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