



Topic guide: CH manager

EVIDEM

Date:

Care home ID:

Participant ID:

Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Age ___ years F/T P/T	
Qualifications: e.g. NVQ		
Length of time in current care home?	Current home	In total
Total time working in care homes?		
Training: Dementia care End of life care	Details	
Residents: Number of residents when full?		
Number of residents currently?		
Staff : (not including auxillary staff?)	Full Time	Part-Time

Number of Care staff? Total_____		
Day staff		
Night staff		
Senior grades		
Junior grades		
Full-time/Part-Time		
Agency staff		
Other		
Staff training: How many staff hold an NVQ2?	State number:	
Staff turn over: How many new appointments in the last 3 months? 6 months?	3 months	6 months

Organisation of care

- How do you organise the care in your care home?
- Could we sketch a diagram?
 - Teams with a senior care worker
 - Named care workers for the older person
 - Formal handover /report
- Probe:
 - Do you have a key worker system? Y/N
 - How many residents does each key worker have?

- Does that key worker stay with a resident all the time they are in the care home or change over time?

- Do you have volunteers with the care home?
 - What to they do?
 - Details? (hrs a week)

- Do any family members contribute to care?
 - What do they do?
 - Details? (hrs a week)

Other Health Services

Can you tell me about how much contact do you have with health professionals who visit the care home?

- GPs:
 - How many GPs do you work with?
 - Do you pay a GP retainer? **Yes/No**

- District nurses
 - How many district nursing teams visit your care home?
 - Can you tell me about what sort of activities they undertake in the care home?

I would now like to discuss different groups of people who may provide services to older people within your care home. Can you tell me about....(each individual in turn)

	Reason/type of care	On req.	Once a week	Every two weeks	Once a month	Never	In-house trained
GP							
GP: out of hours service							
District Nurse							
Night nurse							
Specialist nurses:							
Community mental health nurses							
Admiral nurse							
Palliative care nurse, (Macmillan, Marie Curie)							
Continence nurse							
Stoma nurse							
Dietician							
Chiropodist							
Hairdresser							
Dentist							

Optician							
Occupational Therapist							
Physiotherapist							
SALT							
Social worker							
Counsellor							
Any others not discussed?							

I would now like to talk a little more about end of life care for people with dementia in your care home

- Can you tell me about when you would consider an older person with dementia was nearing the end of their life?
 - How do you define end of life care?
- Who do you feel is responsible for supporting people with dementia as they near the end of their life?
 - Who decides at what stage an older person with dementia requires end of life care, or palliative care?
 - How are GPs involved?
- What other services are you involved with in connection with end of life care in this care home?
 - Probe:
 - Macmillan
 - Marie Curie

- District Nursing
- Hospice support
- Hospice at Home
- Night sitter service
- Charitable support
- Geriatrician
- Psychogeriatrician
- Equipment loan
- Which services do you find helpful?
- What is it that they do?
- Which services do you find not so helpful?
- Do you have any private services coming in? Yes/No
 - Can you tell me a little more about these

Care home and end of life

- What end of life care planning procedures are in place in your care home?

Probe:

- Advance Care Planning in your home?
- The Gold Standard Framework? **Yes/No**
- The Liverpool Care Pathway? **Yes/No**
- Preferred Place/Priorities of Care (PPC)? **Yes/No**

- How do you feel your care home supports older people with dementia at the end of life?

Probe:

- Are things planned in advance?
 - Are things dealt with as and when they arise?
 - What do you think works well?
 - What things could be improved?
 - Do you have any religious/spiritual services offered here in the home?
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- How do you know if someone with dementia is dying?

Probe:

- Can you tell me what is a usual pattern, for someone in their last 48 hours of life?
 - What services are usually involved?
 - What constraints the care that you would like to provide?
 - When someone dies what happens?
 - What it is like when someone dies?
 - How do you feel?
 - Tell me about someone who had a good death?
 - Tell me about someone who died here where you felt it could have been better?
 - How many people died in the last 6 months? Last year? Of those, how many had dementia?
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- What do you think are the most important aspects when someone with dementia is dying in a care home?
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- Is there anything else you would like to say about caring for someone with dementia towards the end of their life in a care home?

Return Questionnaire	
Any changes since last visit (date)	